

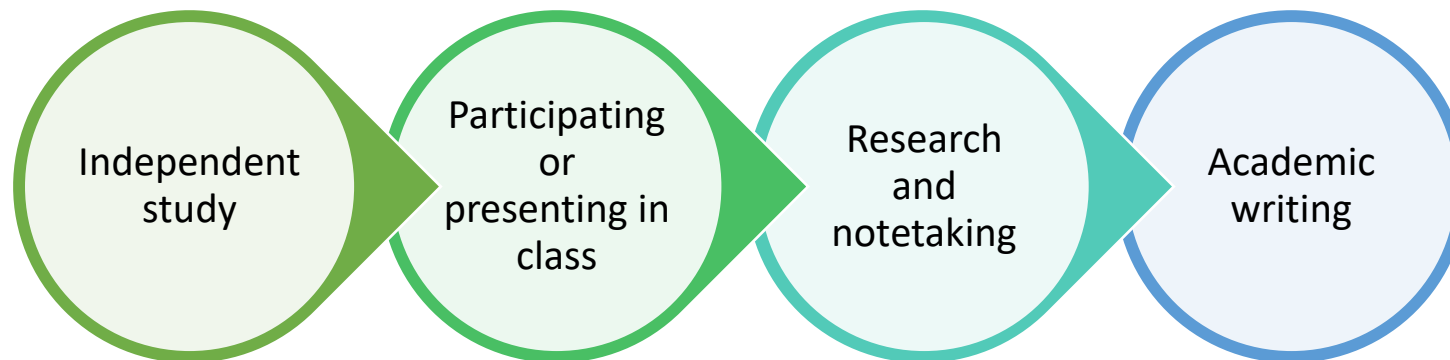


Study Skills Audit


STUDY SKILLS AUDIT

How to use the study skills audit:


- Visit each section below: [independent study](#); [participating or presenting in class](#); [research and notetaking](#); [academic writing](#).
- Read the statements and rate your confidence on a scale of 1 to 5.
- Note which areas you'd like to develop and use the suggested resources to get you started.
- If you'd like to talk more about any of the skills, book a 1-2-1 tutorial via the [VLE](#).



STUDY SKILLS AUDIT

Independent study 	Rate your confidence	Set your priority	Find out more
	Using a scale from 1 to 5 1 = not at all confident 5 = very confident	H- High M- Medium L- Low	
I can understand assignments and instructions for tasks.			Understanding assignment briefs
I know how to build a routine and balance time between study, work and social life.			Weekly schedule Monthly planner
I can work toward deadlines and complete tasks on time.			Time management page
I know how to organise and find my notes and files effectively.			Managing your time and study workshop
Reflection: Which areas would you like to develop from this section?			

STUDY SKILLS AUDIT

Participating or presenting in class 	Rate your confidence Using a scale from 1 to 5 1 = not at all confident 5 = very confident	Set your priority H- High M- Medium L- Low	Find out more
I know how to get the best out of lectures (preparing in advance and listening actively).			Understanding lectures workshop
I can identify and note the most relevant points within talks.			Try using the Cornell approach to note taking in lectures
I am confident joining in discussions within classes.			Talk to Student Support who can help with all aspects of your experience at NUA.
I can prepare and deliver a presentation.			Giving presentations page
Reflection: Which areas would you like to develop from this section? 			

STUDY SKILLS AUDIT

Research & Note-taking	Rate your confidence	Set your priority	Find out more
	Using a scale from 1 to 5 1 = not at all confident 5 = very confident	H- High M- Medium L- Low	Follow the links below to access guides and information.
I know how to find and access the library's print and digital resources.			NUA Library Library's online video tutorials
I know how to evaluate and use reliable sources.			Talk to your Subject Librarian: library@nua.ac.uk Finding research page
I can decide which parts of a book or article I need to read.			Recording and using evidence workshop
I can take effective notes.			Reading and notetaking page
I know what is involved in critical thinking at university.			Critical thinking page
Reflection: Which areas would you like to develop from this section? 			

STUDY SKILLS AUDIT

Academic Writing	Rate your confidence	Set your priority	Find out more
	Using a scale from 1 to 5 1 = not at all confident 5 = very confident	H- High M- Medium L- Low	
I know how to structure and plan an essay or report.			Starting writing
I know how to structure a paragraph.			Paragraphs Writing winning paragraphs workshop
I know how to write in an appropriate academic style.			Guide to academic writing
I know how to use and comment on quotations.			Guide to commenting on evidence
I know how to Harvard reference.			Visit the library's pages on referencing .
I know how to edit my work and check my punctuation, spelling and grammar.			Webpage on editing
Reflection: Which areas would you like to develop from this section?			