Research Report Gantt Chart

- Use the Gantt chart below to balance your time between researching, planning, writing, reviewing, and finalising.
- Use the blank spaces in the activities column to add your own personalised targets.
- Pick different colours to represent each of the stages and fill in the spaces under the weekly columns.

Activity	June					July				August				September					October				November					Dec
	Wk. 31	Wk. 32	Wk. 33	Wk. 34	Wk. 35	Wk. 36	Wk. 37	Wk. 38	Wk. 39	Wk. 40	Wk. 41	Wk. 42	Wk. 43	Wk. 44	Wk. 45	Wk. 46	Wk . 0	Wk . 1	Wk . 2	Wk . 3	Wk . 4	Wk . 5	Wk . 6	Wk . 7	Wk . 8	Wk . 9	Wk. 10	Wk. 11
Gathering additional research																												
Gathering further secondary research																												
Gathering primary research																												
Find visual case studies																												
Planning and organising																												
Review and organise notes																												
Revisit your proposal																												
Plan the structure & chapters																												
Drafting																												
Introduction																												
Chapter 1																												
Chapter 2																												
Chapter 3																												
Conclusion																												
Reviewing and editing																												
Seek feedback																												
Adress feedback and make changes																												
Finalising																												
Add in front page, contents, abstract, appendices etc.																												
Finalise Harvard referencing																												
Final proofread																												
Submit and celebrate!																										Submit	Ext